

DEPARTMENT OF THE ARMY
Vacancy Announcement Number: NEA105648759D

Opening Date: June 22, 2005

Closing Date: July 06, 2005

Position: Materials Expediter, WG-6910-5
Salary: \$14.77 - \$17.22 Hourly
Place of Work: Tobyhanna Army Depot, Dir/Communications Systems, Wideband Communications Division, Tobyhanna, PA 18466
Position Status: This is a Permanent position. -- Full Time
Number of Vacancy: 01

Link to job announcement at <http://acpol.army.mil/employment> for more information.

Duties: This position involves moving a limited variety of parts, assemblies and other materials into and out of industrial shops and would require you to perform the following duties: Receive materials, parts, components and assemblies; Unloads materials from trucks, pallets, pallet boxes or baskets; Check route tags and shop orders to make sure items received and documents correspond in identity, quantity and job number; Store materials in cabinets, racks or drawers or on shelves; Store items by end item sequence number or area of Installation; Labels and identifies shelves, drawers and bins as to items stored; Cross-references storage identification information into overall records system; Assembles materials into kits, packages, lots and units; Delivers shop stock materials requested by shop employees. May also be required to operate electric, LPG, Big Joe, or Shelter Jacks capable of lifting loads weighing between 2,000 and 4,000 pounds (less than 10,000 pounds).

About the Position: Tobyhanna Army Depot is the largest, full-service electronics maintenance facility in the Department of Defense with a total installation work force of more than 4,400. The depots mission includes design, manufacture, repair and overhaul of hundreds of electronic systems for all branches of the Armed Forces. They include satellite terminals, radio and radar systems, secure communications, electro-optics, night vision and anti-intrusion devices, airborne surveillance equipment, navigational instruments, electronic warfare, and guidance and control systems for tactical missiles. For over 50 years, Tobyhanna personnel have built a tradition of unparalleled customer satisfaction through the delivery of timely, cost-effective, and high-quality products and services. Located in Northeastern Pennsylvania, near Stroudsburg, Scranton and Wilkes-Barre, the depot is readily accessible to major East Coast cities, interstate highways, railways, international airports, colleges and universities.

Who May Apply: (Click on Who May Apply)
All U. S. citizens.

Qualifications: Click on link below to view qualification standard.

Trades and Labor

SCREEN OUT ELEMENT: Your resume must indicate your overall, knowledge, experience, training and education (as stated in the major duties paragraph of this announcement) to independently perform the work of a Materials Expediter. Resumes will be reviewed for experience/training which provided skills and knowledge of work practices; technical practices; ability to interpret instructions, specifications, etc. ; knowledge of materials; dexterity and safety. **PHYSICAL EFFORT:** Moderate physical effort is required to operate hand and foot controls while driving, turning, starting, and stopping the Big Joe and Shelter Jack , and raising, lowering, and tilting loads being moved. Employee may be required to operate in an uncomfortable position for long periods of time. Employee is subject to body strains

from repetitive motion, and from bending and twisting in order to observe equipment operation. Good hand, foot, and eye coordination is required to operate controls. Must be physically able to lift objects weighing up to 30 pounds. Heavier items are moved with weight handling equipment or with assistance from other workers. **WORK CONDITIONS:** Work is generally performed outside in areas that may be hot, damp, cold, drafty, or poorly lighted. Frequently exposed to the possibility of cuts, scrapes, bruises, abrasions, falls, and injury in performing assigned tasks. Works in narrow aisles and in areas where there is frequent vehicular or pedestrian traffic. May be exposed to dust, dirt, grease, solvents and to high noise levels in mechanized work areas. If working with hazardous materials, may be subject to exposure from radiation, toxins, and explosive hazards. **VETERANS PREFERENCE:** For preference to be granted your resume/supplemental information must clearly show your entitlement to preference. This is done by listing campaign badges, medals earned, dates of military service for which preference is authorized, etc.. Veterans claiming 10-point preference must indicate date of VA letter certifying compensation for a service-connected disability or disability retirement pay, or other appropriate information that substantiates the claim of veterans preference. If selected, you must submit documentation that verifies Veterans Preference that was claimed on your resume.

Experience and training that furnish the knowledges, skills, and abilities needed to perform the duties of this position consistent with accepted practices of the trade. Ability to use and maintain appropriate tools and equipment. Ability to read, understand, and apply instruction and other materials related to the job.

Ability to do the work of the position under normal supervision.

The experience described in your resume will be evaluated and screened for the Office of Personnel Management's basic qualifications requirements, and the skills needed to perform the duties of this position as described in this vacancy announcement.

Other Information:(Click on Other Information)

The Department of Defense (DoD) policy on employment of annuitants issued March 18, 2004 will be used in determining eligibility of annuitants. The DoD policy is available on http://www.cpmc.osd.mil/fas/staffing/pdf/rem_ann.pdf

Permanent Change of Station (PCS) expenses are not authorized.

Other Advantages: This job provides an excellent opportunity to make a positive contribution to the U.S. Army vision.

Other Requirements:(Click on Other Requirements)

Personnel security investigation required.

A medical examination is required.

You will be required to provide proof of U.S. Citizenship.

Failure to provide all of the required information as stated in the vacancy announcement may result in an ineligible rating or may affect the overall rating.

One year trial/probationary period may be required.

Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.

Direct Deposit of Pay is Required.

How to Apply: (Click on How to Apply)

Resumes must be received by the closing date of this announcement.

Self-nomination must be submitted by the closing date.

Resume must be on file in our centralized database.

Announcements close at 12:00am (midnight) Eastern Time.

Click here to use the [Army Resume Builder](#) to create your resume. Follow the instructions in this vacancy announcement to apply for the job.

Point of Contact: Donna Stinebaugh, Northeast CPOC, Aberdeen Proving Ground, MD, 410-306-0190,
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